

REGULAR BOARD MEETING AGENDA

10:00 A.M.

CHAIRMAN JOHN ANDERSON

VICE-CHAIRMAN RICHARD KLIEWER

DIRECTOR JACK MILLER

DIRECTOR JAMES BEEM

DIRECTOR ROBERT ASHWORTH

CHIEF RICK JOYCE

ASST. CHIEF JOHNATHAN DUNCAN

SECRETARY JENNIE DAVIS

---

WEDNESDAY, MAY 11<sup>TH</sup>, 2016

---

**ITEM:**

1. **Call to Order, Chaplain Paul Leeman to give Invocation, and Flag Salute.**

10:00 a.m.

2. **Roll Call.**

Directors Anderson, Beem, and Ashworth present. Directors Kliewer, and Miller absent.

3. **Approval of Minutes for the Regular Board Meeting of April 11<sup>th</sup>, 2016.**

Director Ashworth motions to approve the April 11<sup>th</sup> meeting minutes. Director Beem seconds. Motion carries, 3-0.

4. **Public Comment on Open/Closed Session Items:** This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.

No public present.

5. **Cash Report**

As of April 30<sup>th</sup>, 2016, the interfund cash balance is \$221,415.49.

6. **Old Business and Board Directives from Previous Meetings**

**6a. Review MSFPD's website. —Director Anderson**

Director Anderson turns this item over to Chief Joyce. Chief Joyce informs the Board that the website is up to date.

**6b. Discussion and Possible Action to increase tax base at next County ballot. —Director Anderson**

Tabled until June.

## **7. NEW BOARD BUSINESS AND POSSIBLE ACTION**

### **7a. Discussion and Possible Action regarding the meeting agenda worksheet due date, and agenda posting date. —Director Anderson**

Director Anderson hands this item over to Secretary Davis. She refers the Board to Item 6a of the April 11<sup>th</sup> minutes, and reminds the Board that the Bylaws state that all agenda items can be turned in by noon the Thursday prior to the meeting. If the agenda item work sheet due date, and agenda posting date are to be changed, the Bylaws would need to be changed to reflect this. Director Anderson asked what the advantage is of moving the due date up a day. Chief Joyce replies that it would allow earlier posting to the MSFPD website. Director Anderson states that he sees no reason to make the change.

### **7b. Discussion and Possible Action to approve the Harassment, Discrimination, and Retaliation Prevention Policy with Resolution #05112016, and add it to MSFPD's Policies and Procedures. — Director Anderson**

Tabled until June.

### **7c. Discussion and Possible Action regarding 2015 Audit, and Audit costs. —Director Kliever**

Tabled until June.

## **8. Next regularly scheduled Board Meeting Monday, June 13<sup>th</sup>, 2016 at 10:00 a.m.**

## **9. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce**

Chief Joyce reads the April report. See attached.

Training report:

Assistant Chief Duncan, Captain Burns, Marquis Smith, Captain Hastings, and Tyler Cervelli attended a Driver/Operator 1B class in Shasta Lake; Chief Joyce, and Assistant Chief Duncan taught Fire Control 3, and Fire Behavior at COS; MSFPD did some training with Dunsmuir on ladders, and ladder placement at the training tower by the City yard; Assistant Chief Duncan, and Captain Burns did wild land hose lays at COS with the Fire Academy; Assistant Chief Duncan, and Captain Burns attended an annual Strike Team Leader refresher in Redding, which is required to take a strike team out.

Director Beem comments that it would be nice to get an audit on the dispatch response times. He states that the phone company could provide a time stamp with time of first ring, and it can be anywhere from 3 to 5 minutes after the pre-alert before a tone is sent out. He comments that when a citizen calls 911, all they care about is the time it takes someone to arrive.

Chief Joyce comments that the average response time is anywhere from 3-7 minutes, depending on how the call comes in. Calls to 911 from cell phones go through CHP, where they take all of the information from the caller; if it's a medical call, they transfer them to CalFire, who will take all of the

same information, and will then dispatch the appropriate units. Calls to 911 from a landline go through the Sherriff's office; they determine who will handle the situation, and send to Yreka dispatch.

Director Anderson asks what we can do about this. Chief Joyce states that there is nothing we can do. Director Beem comments that it would just serve the purpose of letting them [dispatch] know that people are paying attention to this.

## **10. Fund Transfers**

No fund transfers.

## **11. Payment of the Bills**

Director Beem questions the purchase of some monitors. Chief Joyce states that they are the gas monitors received a few months ago, and we just received the invoice.

Director Anderson comments on the \$3,900.00 paid to Brooks Auto for 10 new tires for the water tender. He comments that it is a great deal. Chief Joyce states that we receive a government rate discount.

Director Ashworth motions to pay the bills. Director Beem seconds. Motion carries, 3-0.

## **12. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.**

Director Ashworth comments that Mondays are an awkward day for Board meetings, as most events occur on weekends. He states that Assistant Chief Duncan is off on Mondays, so this doesn't allow him to participate in the meetings. Director Ashworth states that he thinks a mid-week meeting would be more convenient.

Director Anderson asks Secretary Davis to put this on the next agenda.

Director Anderson comments that the Fisherman's Dinner was a huge success, and a lot of fun. He states that it is his understanding that the event profited about \$21,000. He asks if there is a bigger place to hold the event next time, as tickets have been selling out the last few years. Chief Joyce states that the Association is already looking into it. Director Anderson comments that Tom Hastings did an incredible job as auctioneer. Chief Joyce comments that he heard a lot of good feedback about how well Tom did.

## **13. Adjournment**

10:35 a.m.